

BOD meeting notes August 30, 2010

Meeting called to order at 7pm, in attendance: Kirby, Derick, Pat B., Sara, myself.

First item that was discussed were emails that were received from two members of the ACC committee stating that they wished to resign from the committee, this will leave only one person on the committee. Discussion followed; do we really need an ACC committee? Would it be possible for the BOD to act as the ACC committee? (According to the covenants, only 3 members are required) The BOD will need to contact the exiting members and the remaining member to get copies of any documentation regarding HO's covenant violations and any communication that may have taken place. Both Kirby and Derrick agreed to be part of the ACC committee until the BOD could get more HO's on board. Derrick will also contact Chris D. to see if he is willing to stay on the ACC committee.

Next the community clean up was discussed: Derick agreed to pick up the food that will be served after the cleanup is done, the board decided to have hotdogs, chips, cookies, pop and water. Kirby will pick up the supplies from the county for the roadside cleanup.

List of what work is expected to be completed, to be posted on the website.

1. Pick up trash along roadsides from red striped barricades near 132nd street to community signs located near lot one on 175th street.
2. Retention areas: weed-wack inside fences up to ponds and a 10ft perimeter outside the fences.
3. Weed-wack roads to retention ponds and up to 5ft away from the edge of the roads.
4. Weed-wack beside lot 41
5. Weed-wack area back towards cistern beside lots 51-48.
6. Pull weeds, general clean up of barked area around entrance signs. (Per the ACC's suggestion, Pat B. will pick up 6 flowering annual plants to be planted.)

The board had planned on having a meeting with the ACC regarding the issues that they had presented to the board IE: lack of communication between the BOD and the committee, a clear picture of what is expected of them and how they should be contacting HO's regarding violations.

The BOD decided to go ahead with our plans on having a meeting to discuss these issues and other concerns as well. This meeting will be held at Derricks home, he is going to invite all past and present members of the ACC committee, explaining to them that the board wants/needs their input on how we can do better. With that meeting in mind, the board came up with the following *draft* of expectations for the committee:

1. Notify the BOD member responsible for maintaining the website the date and time of any scheduled meeting so that the information can be posted on the website.
2. Meeting minutes need to be sent to the BOD within one week of the meeting.

3. Any contact with a HO regarding violations or even a conversation about an issue needs to be documented and sent to the board. (this does not have to be a formal document, an email will suffice)
4. Covenant violations should be handled in the following manner: first should be a one on one conversation with the HO about the violation. (again documenting that this conversation took place) Second will be a friendly reminder letter and lastly would be a formal letter. The BOD will work on coming up with drafts of both types of letters to be used.
5. Any and all letters sent to HO's need to be submitted to the BOD for review, the BOD will need at least one week to review the letters.

Along with the expectations, the board would like to see the ACC post a schedule of when they will be walking the neighborhood looking for violations, to be posted on the website and also correct an earlier statement that was made during an annual meeting that the committee doesn't walk around looking for violations. However, the ACC will still address certain issues as they are noticed.

It was also noted that it might be helpful to the HO's if we did a summarization of the CCR's and post it along with reminders to HO's for work being done around or on their homes, on the website.

The BOD member that is on the ACC committee is there simple as a liaison; they are not to be considered an ACC member.

The BOD then discussed known gravel driveway violations and their resolutions.

To Do: Pat B will get county contact phone# for grass mowing along the roads leading into the community. She is also going to research purchasing the items that the BOD plans on handing to the HO's during our walk around the neighborhood. She will buy the plants for the sign areas, type up the clean up list to be posted on the website and the draft of the expectations for the ACC committee meeting.

Derick will talk with Chris D. to see if he is still willing to be on the ACC committee, he will also arrange the meeting between the BOD and the past and present members of the ACC and pick up food to be served.

Kirby will contact the HO's that the BOD has been dealing with regarding a violation. He is also going to pick up the roadside cleanup supplies from the county and look into companies that can clean the cisterns. (Questions: How often do the cisterns need to be cleaned and what issues if any with brush growing in these areas?)

Pat R will get a list of contact# of all BOD members that can be posted on the website for HO's to use. Purchase gifts to give the kids that participate in the cleanup.

Sara will work with Kirby regarding the HO violation, type up internal guidelines for dealing with HO's in regards to violations or any other contact.

The BOD would like to plan on meeting with each committee twice a year to be sure that we are communicating and follow up with any concerns or question that either side may have.

Also any ideas on how the BOD can do our jobs as board members but still be viewed by the HO's as community members.

Meeting adjourned at 10:15pm.

Next meeting scheduled for October 11th, 7pm, Pat B's.